Name

Title

Name of institution

Address

Email Address

Click or tap to enter a date.

**Subject:** Reference letter for Name of the candidateunder the *Canadian Student Participation in Space Conferences and Training Events* Announcement of Opportunity to attend Name of the conference or training event

I have known and/or supervised Name of the candidate for Please enter the amount of time you’ve known/ supervised the candidate and in what context.

Name of the candidate has demonstrated that their work as a student stands out and surpasses expectations. The following are clear examples of this: Please provide clear and factual examples in which the student has surpassed expectations . Their ability to network and to work effectively in a team was also demonstrated in the following situations: Please provide clear and factual examples in which the student has demonstrated their ability to network and work effectively in a team.

In addition, Name of the candidate has shown strong leadership in the following situations: Please provide clear and factual examples in which the student has demonstrated strong leadership.

This opportunity would be of value to the student and to their career progression because Please provide why you think this opportunity would be valuable to the student and would help them in their career progression.

Kind regards,

Your name and title