

Application Form for Enrolment in the Student Earth Observation Summit (EOS) 2017

Information on the applicant

Name First name

Address

City Province Postal code

Tel. (home) Tel. (work) E-mail

Citizenship Status (citizen or permanent resident)

Eligibility

Applicant's academic status:

I am enrolled as a student in a full time program of a Canadian post-secondary institution as a student in the winter 2017 semester.

Yes No

Name of the academic establishment you are attending in the winter 2017 semester:

Educational level in the winter 2017 semester:

College Bachelor's
 Master's Doctorate

Would you be interested in participating in the Summer School which will be held on June 19th, 2017, before EOS 2017?

Yes No

Would you be interested in participating in the SAR Training which will be held on June 23rd, 2017, after EOS 2017?

Yes No

Please submit the following documents with this form:

- A copy of your proof of citizenship (such as a Canadian passport) or permanent resident card;
- An attestation of student full time enrolment in the winter 2017 semester;
- A copy of your abstract/paper as submitted to EOS 2017, if applicable;
- A motivation letter with a maximum of 1000 words on what you expect to gain from attending the Congress (can be part of the application form or a separate document);
- A reference letter from a professor (must be a separate document);
- The printout of quote estimates for an economy class air fare, if applicable and/or other transportation fees;
- A budget breakdown.

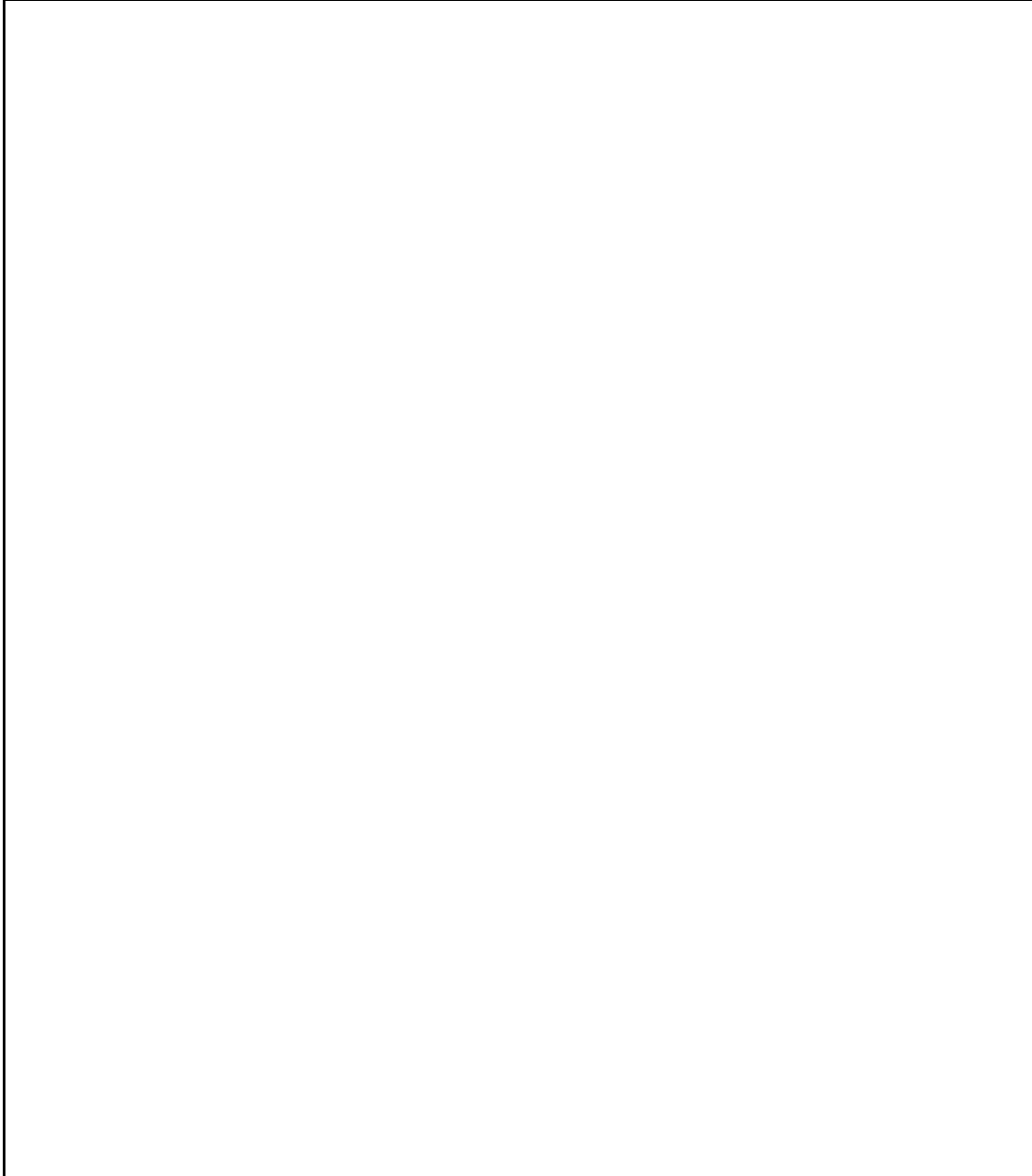
Motivation Letter (max. 1000 words)

Please describe all your experience in space-related disciplines and what you expect to gain from attending the Congress. Describe why you consider yourself a

PROTECTED B ONCE COMPLETED

good candidate to be sponsored by the CSA and how the information provided outlines your interests and prospective career goals in space-related discipline.

This information can also be provided as a separate document and attached to the application form.



Reference Letter

PROTECTED B ONCE COMPLETED

The reference letter from a professor should describe in enough details how your work as a student stands out. Such details should be supported by specific examples and facts that confirm your interest and experience in a space related discipline.

This letter must be provided as a separate document and attached to you application.

Budget

Please describe the expenses you are requesting the grant for. The requested amounts must not exceed the maximum allowed value for the identified expense types. The amount requested for the air fare must correspond to an economy class ticket and be supported by an appropriate document such as a printout of quotes.

Per diem for meals, incidentals and lodging (hotel) is for a maximum of six (6) days and six (6) nights since you will be invited to participate in two workshops before and after the Congress. Your budget will be evaluated as part of your application, please describe/justify adequately the amounts you are requesting.

Expense type	Maximum	Requested	Justification
Air fare and/or other transportation fees*	-		
Hotel (\$156/night**, maximum of 6 nights)	\$936		
<i>Per diem</i> and incidentals (\$98/day**, maximum of 6 days)	\$588		
Congress fees	\$375		
Summer School (June 19 th , 2017)	\$50		
SAR Training (June 23 rd , 2017)	\$50		

* Flight or other means of transport from (or near) the city of the applicant's post-secondary institution to Montreal (economy class, round trip)

** As per National Joint Council Travel Directive

Confidentiality

The collected information will be used to evaluate and select applications. The CSA will comply with the federal government's [Access to Information Act](#) and [Privacy Act](#) in processing applications received. By submitting your personal information, you consent to its collection, use and disclosure in accordance with the following Confidentiality Statement, which explains how information on applicants is handled.

All necessary measures will be taken to protect the confidentiality of information provided by applicants. This information is gathered under the terms of the CSA's [Class Grant and Contribution Program to Support Research, Awareness and Learning in Space Science and Technology \(PPU040\)](#). Personal information will be kept in a CSA personal information bank for five years according to the retention schedule.

For more information on the *Privacy Act* or to access your personal information, contact:

Access to Information and Privacy Office
Canadian Space Agency
Telephone: 450-926-4866
Email: asc.aijrp-atip.csa@canada.ca

Student undertaking

In the official grant agreement, the CSA will require the sponsored student to make the following commitments:

- Arrive in Montreal no later than Tuesday, June 20th, 2017 and not to leave before Thursday, June 22nd, 2017, unless appropriate justification is provided;
- Submit to CSA a report within 30 days following the event, using the template to be provided by the CSA describing for instance, the student profile, what was learned and which contacts have been established during the Congress.

By signing this form, the applicant attests that all the information provided is accurate.

Student's signature

Date